



## social development

Department:  
Social Development  
North West Provincial Government  
REPUBLIC OF SOUTH AFRICA



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# CHIEF DIRECTORATE: CORPORATE SERVICES

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Inception Date: 22/10/2021

## ADVERTISEMENT: DEPARTMENT OF SOCIAL DEVELOPMENT CIRCULAR NO: 8

The North West Department of Social Development is an Equal Opportunity, Affirmative Action Employer and is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability.

**Note:** Applications must be accompanied by fully completed NEW Z83 Employment Form (81/971431) obtainable from any Public Service Department and accessible on the DPSA website, [www.dpsa.gov.za](http://www.dpsa.gov.za). The new Z83 Form must be fully complemented in all areas signed and dated, and a recent updated Comprehensive CV with at least names of three (3) referees with current contact details, copies of all qualification(s) including Senior Certificate or Matric, and ID-document/National Identity card. Applicants must submit copies of qualifications, identity document and driver's license (where appropriate) and any other relevant documents. Such copies **need not** be certified when applying for a post. The communication from the HR of the department regarding the requirement for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Failure to submit the requested documents will result in the application not being considered for selection. All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Positions requiring tertiary qualification/s must be accompanied by copies of academic record/ transcript(s), Candidates must indicate the number of the post/reference number in their applications. Candidates requiring additional information regarding an advertised post must direct their queries to the person reflected as enquiries below the post applied for. Applications should be forwarded in time to the department since applications received after the closing date indicated below will as a rule not accepted. The Shortlisted Candidates will be subjected to the Personnel suitability check. Incomplete applications will not be considered. Acknowledgement of receipt of applications will not be done. We will only communicate with candidates to be invited for interviews. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department reserves the right not to make appointments, if you do not hear from the Department three months from the date of the advertisement consider your application unsuccessful. Previous employment records will be verified. All appointments are subjected to a positive qualifications verification as well as security clearance and vetting.



**APPLICATIONS SHOULD BE ADDRESSED TO THE FOLLOWING ADDRESS:**

**All posts attached to DR KENNETH KAUNDA DISTRICT should be addressed to:**

Dr Kenneth Kaunda District, Department of Social Development, Private Bag x 5059, Klerksdorp, 2750 or hand delivered at Jade Square Building, cnr OR Tambo and Margrietta Prinsloo Street, Klerksdorp for Attention Mr M Hlasa.

**All posts attached to BOJANALA DISTRICT should be addressed to:**

Bojanala District, Department of Social Development, Private Bag x 82106, Rustenburg, 0300 or hand delivered at Office number 12, Kgwebo Drive, Mabe Office Park, and Rustenburg for Attention Ms S Molefi.

**All posts attached to Dr RSM DISTRICT should be addressed to:**

The Assistant Director: Human Capital Management. Department of Social Development, Private Bag x 12, Vryburg, 8600 or hand delivered to: Dr RSM District Office, Corner North & Molopo Street, Vryburg, for attention Ms H Armstrong.

**All posts attached to NGAKA MODIRI MOLEMA DISTRICT should be addressed to:**

The Assistant Director: Human Capital Management. Department of Social Development, Private Bag x 04, Mmabatho, or hand delivered to: Ngaka Modiri Molema District Office, Corner Nelson Mandela Drive & Martin Street, Mahikeng, for attention Mr I Modise.

**Closing Date: 05 November 2021 @ 16H30**

<b>Chief Directorate</b>	<b>Specialist Social Services</b>
<b>Directorate</b>	<b>Family Services</b>
<b>Post</b>	<b>Gender Based Violence Combat Activist (12 Months Contract)</b>
<b>Level</b>	<b>4</b>
<b>Salary</b>	<b>R 145 281 p.a.</b>
<b>Centre</b>	<b>Bojanala District X2 Dr KK District X2 Dr RSM District X2 Ngaka Modiri Molema District X2</b>
<b>Ref No</b>	<b>SD/15/08/2021</b>
<b>Requirements</b>	Grade 12 / NQF Level 3. At least 1 year experience in Community Development at ward level.
<b>Competencies</b>	Basic knowledge of relevant policies, regulations and guidelines. Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collecting statistics. Report writing skills.
<b>Duties</b>	Provide reports on statistic of incidents and cases of GBV and femicide which occurred in their respective wards. Inform and alert the relevant Law Enforcement Authorities regarding the incidents of cases of GBV and Femicide in their respective ward. Track and make follow ups regarding progress on reported cases of GBV and Femicide. Conduct Community outreach and advocacy on GBV and Femicide.
<b>Enquiries</b>	<b>Ms Dolly Itumeleng Tel. No: 018 388 1693</b>
<b>Closing Date</b>	<b>05 November 2021</b>